University of North Dakota
Academic Program Review [2019-2024]

Link to UND Analytics & Planning Data Information Hub – [Academic Program Review](#)

- NDUS Log-In required

* Indicates UAP Data Hub dashboard data

Mission and Introduction

1. ### Introduction and Trends
   a. Using the reports provided by University Analytics & Planning, please complete the following information:

The *[Program/Degree granted]* is administered by the Department of *[Name of Department]*, in the College/School of *[Name]*. There are *[Number]* full-time and *[number]* part-time faculty members in the Department. *[Number]* faculty in the Department contribute to this program.

Based on the Fall 2023 semester data for primary majors (i.e., excluding secondary majors and minors) enrollment in this program has been *[increasing/steady/decreasing]* over the past five years with a current enrollment of [*number*] primary majors. Over the past five years, *[number]* degrees have been conferred.

* UAP Faculty & Staff dashboard
* UAP Enrollment Trends dashboard
* UAP Graduates by Majors, Minors, & Certificates dashboard

2. ### Program Mission Statement
   a. Please provide the program's mission statement. What changes has the program made to the mission statement over the course of this cycle? Why were these changes made? Are any revisions planned for the program mission statement?

3. ### Alignment to Mission of the College
   a. How does the mission of the program align with the mission of the college? The institution?

4. ### Specialized Accreditation
   a. If applicable, provide the name of accrediting agency or agencies, accreditation status, and date of next accreditation. (ex. National Association of the Schools of Art & Design (NASAD), fully accredited, next review 2025) If not externally accredited, state NA.

5. Goals from Previous Program Review
   a. Summarize the goals/action items from the previous APR. Describe how these goals were addressed throughout this cycle. If no action was taken, please describe why.

> *How to locate previous APR:*
> 1. *Check with your department chair and other program leadership.*
> 2. *Check the Docs & Reports in Planning & Self Study.*
>   a. *Video*
> 3. *Graduate programs: Check with Graduate School (Laura Look).*
> 4. *Undergraduate programs: check with Office of Institutional Effectiveness & Accreditation (Karina Knutson).*

Student Learning Outcomes Assessment

1. Program Student Learning Outcomes
   a. Describe how the student learning outcomes align to the program's mission.

2. Assessment Results
   a. Summarize and discuss the results of the program's assessments over the course of the cycle. How have the results demonstrated improvement or mastery of the student learning outcomes?

3. Action Items and Use of Results
   a. Summarize or highlight action items taken as a result of the program's assessment of student learning. Describe how the results have driven improvement in student learning over the course of this cycle.

4. Non-Primary Major Enrollment (undergraduate programs only)
   a. To what extent do your courses serve students outside of the primary program of study (Essential Studies, secondary major, minors, etc.)?
   b. What courses in your program are validated to meet Essential Studies learning goals?

* UAP Course Enrollment & Credit Hours dashboard

Faculty Qualifications, Activities, and Scholarship

1. Scholarship and Research
   a. Using the report created in Faculty Success, briefly describe how the programs' faculty members' research and creative or scholarly activity directly enhances undergraduate and graduate education.

2. Teaching Support and Monitoring Teaching Quality
   a. Briefly describe how faculty in your program use innovative and creative teaching and learning

activities, and how these activities support desired learning outcomes and student professional development.

b. Consider the program's current mix of online, hybrid, and traditional classroom modes of instructional/degree delivery. Briefly describe how the current program's delivery methods meet student and/or market demand. Also, describe if there is any evidence of unmet demand (e.g., declining enrollment; student inquiries about the availability of online degree delivery of your traditional on campus degree(s)).

UAP Course Enrollment & Credit Hours dashboard

3. Faculty Recruitment

a. Describe the program's recruitment efforts to increase the diversity of program faculty. What are the goals of these efforts, and have they been successful?

Program Data: Student Experience

1. Enrollment & Recruitment

a. Describe the program's recruitment efforts to increase student enrollment and diversity. Have these initiatives been successful?

2. Retention

a. Has student retention for the program remained stable, increased, or decreased over the course of the review cycle? To the extent possible, please identify specific factors that may be impacting your retention trends.

Undergraduate programs: UAP FYR and New Transfer Continuation and Completion Rates dashboard

Graduate programs: UAP Graduate Continuation and Completion Rates dashboard

b. *(Graduate Programs)* Given the importance of quality faculty mentoring of graduate students to student retention and success, does the program measure and assess the quality of mentoring? If the program has concerns about mentoring quality, what steps is the program taking to improve mentoring among the faculty in the program?

3. Curriculum

a. Describe enrollment trends in the *courses* within the program.

b. Describe the course pathway students take to achieve this program degree. Highlighting any key or core courses, have any changes been made to this pathway or degree requirements over the course of this cycle? Why or why not?

c. Reflect on the success of the students within the courses over the course of the cycle. Highlight some completion or DFW rates in the core courses. Were these in line with expectations? Have any barrier courses (i.e., high DFW rates that must be completed prior to continuing in curriculum) been identified?

d. Describe any noticeable differences in student performance and success in traditional vs. distance courses.

UAP Grade Distribution dashboard

4. Completion

    a. Evaluate the success of graduates of the program by assessing the research and professional development opportunities or training your program offers. Does your program track where graduates are typically placed in the workforce, or in graduate/professional programs? If yes, how do these opportunities/training align with successful graduate outcomes? If not, what methods might your program employ to measure the success of graduates?

    b. Describe the program's efforts to graduate undergraduate and graduate students in a timely fashion. Do these efforts align with best practices in your discipline and/or undergraduate/graduate education more broadly? How do these efforts compare to those of your competitors, whether regionally, nationally, or internationally?

    c. Describe findings resulting from PAGES (undergraduate programs) or other entrance/exit surveys that that were conducted over the course of the cycle. What do these findings suggest about student expectations and the degree to which the program is meeting or has met those expectations?

* UAP Entering Graduate Student Survey

* UAP RNL SSI Results

* UAP RNL ASPS Results

*UAP RL PSOL Results

*UAP Master's Exit Survey

*PAGES

Industry and Program Trends

1. Analysis of the Discipline

    a. Provide context for the status of the discipline today. What are some emerging trends in this discipline across the country? What is happening in the industries/employers related to this discipline?

2. Employment Outlook

    a. Describe the employment outlook for the degree. Are there changes that could be made to the program to improve graduates' employment outlook?

* UAP Lightcast Occupation Data by Academic Program dashboard

* Additional resources/links available on the APR Data Hub

Program Analysis

1. Budget and Funding

    a. Consider the budget that supports the program, including support received from the institution, external funding sources, and any budgetary changes that may have occurred over the past five years. Evaluate any budgetary efficiencies or reallocation efforts undertaken within the program and the effects of those efforts on the program's ability to meet its expectations and goals.

    b. Does potential exist for further external and/or donor funding opportunities? (See Chair for current balances of alumni funds.)

2. Program Priorities

    a. Provide a specific list of prioritized actions for continued program development and improvement and a reasonable timeline for implementation. If these actions were carried out, how would that affect program quality and outcomes over the next 5 years?

This is the end of the prompts for the Program Review Leader.

Reviewers

External Review Report
An external review team will provide feedback to the department chair and/or Dean, based on the self-study report.

College/School Review Team Report
1. Does the information provided in the self-study report demonstrate that the program's recommendations and direction are in alignment with the College goals? Please explain.

2. Assess the strengths of the program on the basis of the data and responses provided. What are some examples of what the program is doing really well?

3. Assess areas for improvement of the program on the basis of the data and responses provided.

4. Make recommendations for future actions of the program that will help them move toward or achieve their stated goals. Are there things that the program no longer needs to do? Are there things they should be doing they currently are not?

5. Provide any additional feedback or information the College Review Team deems relevant to the program review.

Program Rejoinder (optional)
Optional rejoinder response submitted by Program Review Leader. The rejoinder might be a point of clarification, disagreement, or further elaboration. If no rejoinder is necessary, list "NA".

Dean's Summary Report
1. Respond to the College Review Team's report, indicating areas of agreement and disagreement.

2. Provide your own evaluation of the academic program under review, with respect to its strengths, weaknesses, goals, and action steps, and the role it plays within the college's program portfolio.

VPAA Summary Report
This report is a summary of findings and identification of action steps/goals for the next APR.